



HomeShare Program Requirements

In order to participate in the HomeShare program, you must agree and adhere to the following criteria:

- 1) **Age Requirements:** The primary HomeSharer must be at least 18 years old, or an emancipated minor.
- 2) **Location:** The home to be shared must be in Kitsap County
- 3) **Space Requirements:** HomeProviders must provide at least one bedroom for HomeSeekers. Other space in the house may be shared depending on the HomeShare agreement.
- 4) **Criminal Background Check:** HRB requires all parties undergo a criminal background check. There is a \$10 fee for this background check. If you have not been a resident of Washington State for the past two years, there will be a \$25 fee for this service. This fee is not due unless a match is made. According with HRB policy, applicants with any of the following will not be approved for participation in the HomeShare program:
1) Superior Court record within the last five years
2) District Court record within the last three years
3) any criminal history of a sexual nature.
- 5) **Fees:** A \$10 (\$25 if not a resident of WA state for the last 2 years) fee for the Criminal Background Check is charged once a match is made. This fee applies to each adult in the household.
- 6) **Waiver and Release of all liability of HRB:** HRB provides information about homesharers based on information received under the assumption that all information is accurate. All information should be independently verified; HRB cannot be held responsible for any wrong information, or if a housing arrangement fails to work out. The decision to homeshare (and the choosing of a homeshare partner) is solely your responsibility. The documents and information provided by HRB are merely to assist in the homesharing process.
- 7) **Homeless Management Information Systems (HMIS) Form:** HRB participates in the HMIS system and collects information about the characteristics and service needs of people experiencing homelessness.

Funding for the HomeShare program requires that this information be complete by any HomeSeeker who is matched with a HomeProvider. HRB will provide you with this form when a match is made.

- 8) **HomeShare Application Forms and Agreements:** You must complete all forms requested by HRB in order to be approved by the HomeShare program. Although the homesharing arrangement is up to the homesharers themselves, it is highly encouraged that homesharers complete the sample homesharing agreement and provide HRB with a copy for our files.
- 9) **Application Interview:** In-person interviews with HRB's Client Services Manager is required for all applicants. For homeproviders, these interviews will take place at the home to be shared and will also function as a review of the home.